

PROJECT MANAGEMENT
PROGRAM

BEGINNER LVL

welcome to beginner lvl

- DAY 1 -** Introduction to Project Management.
- DAY 2 -** Choosing tools
- DAY 3 -** Project decomposition and workflow.
- DAY 4 -** Initiation. Launching a project.
- DAY 5 -** Planning. Basic project plan.
- DAY 6 -** Planning. Risks and tools.
- DAY 7 -** Work with risks.
- DAY 8 -** Execution. Tasks and roles.
- DAY 9 -** Management. Team & Project
- DAY 10 -** How to work with Jira.
- DAY 11 -** Defining project milestones and activities.
- DAY 12 -** Networking. Communicating with a team
- DAY 13 -** Waterfall & Agile.
- DAY 14 -** Agile development in practice.
- DAY 15 -** Choosing a path
- DAY 16 -** Completion
- DAY 17 -** Project's organization in a new reality.
- DAY 18 -** exam

INTERMEDIATE LVL

welcome to intermediate lvl

- DAY 1** - Basic Techniques for Rapid Requirements
- DAY 2** - How to evaluate and plan a project?
- DAY 3** - Planning: main phases, tools, work with resources.
- DAY 4** - How to work with risks in IT projects and products?
- DAY 5** - How to calculate the budget for an outsourcing company to get profit?
- DAY 6** - Budget - how to manage project finances?
- DAY 7** - Budget - what to do in product startups?
- DAY 8** - How to work with a project in distributed teams.
- DAY 9** - Presales: development, sales, and business solutions.
- DAY 10** - Requirements management organization for a large product using JIRA and Confluence.
- DAY 11** - RACI model and correct distribution of roles and tasks in the project organization.
- DAY 12** - Visualization techniques for PMs.

ADVANCED LVL

welcome to advanced lvl

- DAY 1 -** Project monitoring.
- DAY 2 -** Monitoring in Agile projects and Remote Teams
- DAY 3 -** Working with changes: models and frameworks
- DAY 4 -** Work with changes: documentation and metrics
- DAY 5 -** Working with changes: team and communication
- DAY 6 -** Metrics in a project.
- DAY 7 -** Project completion and delegation.
- DAY 8 -** Adaptation in different structural types of companies.
- DAY 9 -** Other methodologies.
- DAY 10 -** Project Management Office (PMO)
- DAY 11 -** Exam

MASTER LVL

welcome to master lvl

- DAY 1 -** Can you become a Senior PM? Testing students
- DAY 2 -** We plan a 6+ months project and make sure the release happens on time.
- DAY 3 -** Risk Communication in a project: Preparation, Attributes, Clients.
- DAY 4 -** Choosing a framework and agreement type or any project.
- DAY 5 -** How a PM manages project finances: budget, costs, and margins
- DAY 6 -** Work with changes to release projects on time and without conflicts.
- DAY 7 -** Communication with stakeholders - reporting and escalations.
- DAY 8 -** How to manage other PMs: synchronization, control, motivation.
- DAY 9 -** Presale stage: setup, documents, customer and team objections.
- DAY 10 -** Making life easier with Jira.
- DAY 11 -** Exam